



Construction
SPECWORK



Knowledge for Creating & Sustaining the Built Environment
CSINet - Home of The Construction Specifications Institute

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**FEBRUARY 2010 CHAPTER MEETING
ELECTRONIC FILE MANAGEMENT**



Photo Source: <http://www.nextleveventsinc.com/>

Date: Tuesday, April 13, 2010
Location: [Next Level Events](#)
Time: 11:30 am Lunch and Meeting
Seminar 12:00 pm Presentation
Cost: \$20 Lunch and Seminar
\$10 Seminar only

Learning Units: 1 PDH, 1 CEH, 0.1 CEU, 1 AIA LU (Non-HSW)

The presentation will be given by Steve Jordan, Vice President of Paperless Environments, LLC. Steve will discuss electronic file management as well as the laws that govern electronic information. It should be a very interesting and informative seminar.

See next page for more information on this presentation.....

"Mission of CSI:

Advance the process of creating and sustaining the built environment."

"CSI is a national association dedicated to creating standards and formats to improve construction documents and project delivery.

The organization is unique in the industry in that its members are a cross section of specifiers, architects, engineers, contractors and building materials suppliers."

From CSI Website: csinet.org

RESERVATIONS

CONTACT TIM DAVIS, CSI, CDT

PHONE: 501-374-8677

EMAIL: tdavis@baldwinshell.com

Next Level Events is located at 1400 West Markham Street, Little Rock

RESERVATION "NO SHOWS" WILL BE BILLED AT FULL PRICE

Beginning next fiscal year all meetings will be "Pay at the Event"

Please RSVP by NOON ON FRIDAY, April 9, 2010

PRESENTATION FOR APRIL MONTHLY MEETING

BY STEVE JORDAN WITH PAPERLESS ENVIRONMENTS

CSI Seminar Little Rock, Arkansas

Does your company have electronic filing policies and procedures? Is there a safe and secure centralized storage of all company electronic files? Are electronic records indexed for instant retrieval from all company sources? Are paper filing and storage systems coordinated with electronic systems? Do employees manage their own email or is it managed according to policies and procedures in place for your company? If you had to be able to retrieve all paper files, electronic files, and email associated with a particular client, job, or time, could you do it?

Businesses today are conducting more of their business electronically due to the acceptance of the internet, email, and smart phones. Most contract negotiations, collaboration, and acceptance are handled completely through electronic technology, or without the use of paper. The problem, however, is that most companies do not have adequate policies and procedures in place to manage paperless business transactions and communication and are exposing themselves to great risk by leaving the management and organization of electronic information up to the individual users.

The CSI seminar will cover the following topics:

- Define the various types of electronic file management strategies and discuss the advantages and disadvantages
- State and Federal laws that govern electronic information and how they apply to the AEC industry
- How to build an effective electronic file management strategy

The seminar leader will be Steve Jordan, Vice President of Paperless Environments, LLC located in Baton Rouge, Louisiana. He comes with over 30 years of experience improving business processes through the use modern technology and management.

He is also a partner in E-Risk Consulting, LLC which provides training and consulting services to businesses who are designing and implementing electronic file management policies and procedures.

Steve is an avid golfer who has been married for 30 years with 2 grown children.

Information provided by Steve Jordan

**Watch for the Awards Nomination forms to be sent out
by separate cover and be sure to fill them out so those
who have served the Little Rock Chapter
this year are recognized.**

The Awards Banquet will be held June 8th

Construction Specwork is the monthly newsletter of the Little Rock Chapter of the Construction Specifications Institute, Inc. Opinions and advertising expressed in the newsletter are those of the contributors, and do not necessarily reflect the opinions, policies or practices of the Construction Specifications Institute or the Little Rock Chapter. The newsletter is funded, in part, by the sponsors listed within this newsletter. Cindy Toney, Editor.

PRESIDENT'S MESSAGE

CINDY TONEY, CSI, CDT, LEED AP

April is already upon us... hard to believe !

What a great joint meeting with USGBC. The turnout was tremendous! A big thank you goes to Kirby Davis with Laticrete for the program on "Sustaining Green." April's program promises to be just as interesting with Steve Jordan on "Paperless Environments."

Be watching for Awards nomination forms that will be mailed out over the next couple of weeks and be sure to complete them with your nominations for awards. This is our opportunity to thank the members who have worked tirelessly this year on behalf of the Little Rock Chapter. Awards will be given at the awards ceremony in June.



We have a group of folks representing the Little Rock Chapter at the Conference in Shreveport - Billy Mathis, Michael Sanders, Jerry Sanders, Jan Sanders, Tim Davis, Lori Hagen and myself. The Region Conferences are always a rewarding experience and as we attend the seminars, we will be sure to take good notes to keep you informed of what we learn.

See you at the next meeting !

Cindy Toney, CSI, CDT, LEED AP
LRCSI Chapter President FY 09/10

March Joint Meeting with USGBC

“Sustaining Green: What are the Trends?”

Presented by Kirby Davis with LATICRETE International



Photo by Bart Lusk

The Construction Specifications Institute is a nationwide non-profit technical organization dedicated to the improvement of specifications and building practices in the construction industry through service, education and research. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in our industry. Membership is open to all who are involved in the built environment. Please contact [Chapter Membership Chairman, Kay Young](#), 501-912-8534; email: kayyoung3@sbcglobal.net, or any chapter officer listed on the “Officer, Directors and Committee Chairs” page of this newsletter.

[CSI lapel pins](#) can be purchased for \$10 at [regular Monthly Meetings](#).

Travelogue, part 2; Cathedrals and Churches

by Sheldon Wolfe, RA, FCSI, CCS, CCCA

by Sheldon Wolfe, RA, FCSI, CCS, CCCA

We ended the first part of this travelogue at the *Basilica di Santa Maria del Fiore*, the cathedral church of Florence, Italy. As noted, it is one of the more recognizable churches of the world, thanks to its white, green, and red marble exterior. As we moved on to Rome, we expected to see more remarkable churches, and we weren't disappointed.

Due to the short time we had to plan the trip, we weren't able to do much research about the cities we visited, so we entered Rome with only a couple of specific goals, the Coliseum and the Pantheon. It might surprise you to know that our itinerary did *not* include St. Peter's or the Sistine Chapel. Because we wanted to see a lot, we intentionally omitted many popular places from our itinerary, as we didn't want to spend a lot of time waiting to get tickets, waiting to get in, and getting trapped in crowds. Instead, we spent the afternoon of our first day in Rome leisurely touring the Coliseum and enjoying a pleasant dinner just a block away.



Santi Vincenzo e Anastasio—Altar

We started our second day with a visit to the *Basilica di Santa Maria Maggiore*, conveniently located just across the street from our bed & breakfast. Even though it is one of the four major basilicas of Rome, and considered one of Rome's most beautiful churches, it probably is overlooked by many visitors due to its distance from better known landmarks. The core of the building dates back to the fifth century, but much of the surrounding structure was constructed or updated in 14th through 17th centuries. Even after the wonders of Florence, the interior was amazing, with scintillating mosaics, intricately carved marble columns, coffered ceilings, and a series of chapels off each side of the nave, each of which would serve admirably as the main altar of a more ordinary church.

We next took a tour of the city on a double-decker bus, where we were fortunate to get seats on the upper level. Yes, it is touristy, but it's a good way to get a relatively quick idea of where to find some of a city's major attractions. We got off the bus near the Trevi Fountain and headed for the Pantheon. Being in the home of the Roman Catholic Church, we expected to find a number of churches, and along the way to the Pantheon, it seemed we found yet another church every block or two.

We soon found *Santi Vincenzo e Anastasio a Trevi*. Despite the imposing collection of eighteen Corinthian columns surrounding its immense door, the front is fairly plain, especially in the presence of the Trevi Fountain, which it faces. Relatively small, I suspect this church is often overlooked; we found it by accident while trying to get a good picture of the fountain. I noticed the door was open, so in typical tourist manner I walked inside. Built in the mid-seventeenth century, the baroque interior is beautifully lit by clerestory windows. Near the entry is a twentieth-century interpretation of the collection of votive candles found in many Roman Catholic churches - a brass box with forty-five artificial candles, each with an electric bulb and corresponding switch. Also in this church, though we did not know it at the time, are the hearts and other viscera of twenty-five popes. Maybe we'll look for those the next time we're in Rome.



Santi Vincenzo e Anastasio—Candles

CONTINUED NEXT PAGE

Our next stop was *Sant'Ignazio Di Loyola*, another baroque church built in the seventeenth century. Much larger than *Santi Vincenzo e Anastasio*, the interior is stunning; no surface was left untouched by some form of decoration - marble columns in countless colors, some looking like corkscrews; inlaid marble floors; intricate altars and ornaments; and magnificent frescoes that visually extend the walls through an apparently infinite heaven above. It is said that nearby residents prevented the architect from placing a dome over the crossing, as it would have created too much shade. The response was an interesting tromp l'oeil dome, which is quite convincing from near the center of the nave.



Sant'Ignazio Di Loyola—ceiling



Sant'Ignazio Di Loyola—nave

Photography provided by Sheldon Wolfe

Just two blocks from the Pantheon is *Santa Maria Sopra Minerva*, reportedly the only gothic church in Rome. The exterior is so plain and simple that it doesn't look at all like a church, but the interior, though less ornamented than the baroque churches, is achingly beautiful. Rich marble columns and walls are a backdrop for ornate altars, and stained glass windows provide additional color. Gold arches spring from the tops of the columns, outlining a ceiling of intense blue with a few simple paintings and countless gold stars. Unfortunately, we arrived just before a wedding, so we were unable to see much of the church, and because I refrained from using a flash, I didn't get any good pictures. The body of St. Catherine of Siena is buried here - but not the head, which was spirited away to be entombed in Siena.

Our last stop in Rome is the Pantheon, one of the most popular destinations in Rome. Built in its current form about 125 AD, it originally was a temple for all gods, becoming a Christian church in 609. With an interior diameter of 142 feet, it was the largest dome of any kind for 1,300 years, and remains the largest unreinforced concrete dome. The structure itself is the main attraction of this building. The coffered ceiling overwhelms the few altars and tombs that were added later, and the enormous, twenty-ton bronze doors look just the right size for the portico. This is a building that truly must be seen to be appreciated, as its spherical shape makes the interior essentially unphotographable.

© 2010, Sheldon Wolfe

Visit my blog at <http://swconstructivethoughts.blogspot.com/>



Sant'Ignazio Di Loyola—chapel

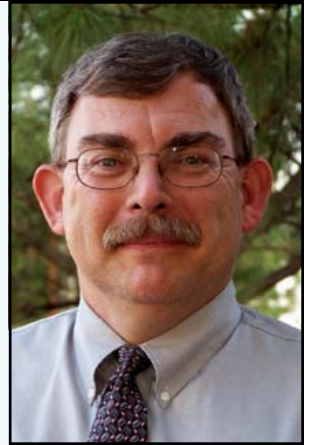
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A MESSAGE FROM OUR INDUSTRY DIRECTOR—GULF STATES REGION M. KEITH WEST, CSI, CCPR

This article is being written for your April issue and it just reiterates that old cliché that time flies whether you are having fun or not. It is actually hard to believe that we are starting the 2nd quarter of the year 2010 when New Years Day was just a couple of days ago, or at least, so it seems.

Lots has happened already this year, some good, some not so good. We are all dealing with an absolutely horrible economic climate, not only in the construction industry, but in all aspects of our lives. Layoffs and cutbacks have always been a reality, but it seemed to always be for people who we did not know. Now it is affecting people who I consider good friends, and that makes it a different situation. And these people are also friends of yours. So keep this in mind and if you hear any rumblings of opportunities that may assist some of our friends and fellow CSI members, please share that information. This is just another part of the fellowship that we share as CSI members.



Some of the good is that we are seeing a little bit of improvement in the construction opportunities in the form of jobs to bid (at least in some areas of our Region). Other good things not directly associated with money paying jobs are that CSI elections are now complete and we have new leadership in the Region in place that completes our compliance with the Governance revisions passed 4 years ago. Floyd Sterling from Shreveport was elected as Region President and Kevin Corkern from Nashville was elected as Region Vice-President / President-Elect. They both are certainly qualified for these positions and will do an excellent job. Please offer them both congratulations, and better yet, your offer for assistance during their terms. I am certain that both will be appreciative of both offerings. Jimmy Lail from Chattanooga was elected to take my place as Gulf States Region Director on the Institute Board. He will serve with Bob Swan for one year, and Gulf States Region will be one of three Regions with 2 directors. Upon Bob's term ending next year, Jimmy will be our sole representative on the board and that will complete the Institute transition of the Governance changes. Please make the same offer of congratulations and assistance to Jimmy as well. Also, I must say thank you to the members of the Gulf States Region for their participation in these elections. I am proud to share that our Region had the largest percentage of people who voted in the entire Institute. So thank you for your participation and involvement.

Region conference happens this month in Shreveport. Please come join us for this event. The Shreveport Chapter has done a stellar job in putting this event together and should not be missed. Come join us for the fun, fellowship, education offerings and awards honoring those who have been involved in Region activities this fiscal year. This is the one opportunity that we take to say thanks to those individuals and Chapters for their involvement in the success of the Gulf States Region.

Construct 2010 is scheduled for May in Philadelphia, Pennsylvania. Register and come join us for this event also. Education sessions, more than you can attend, are available for your specific use. Also, it is the Institute's opportunity to say thank you to individuals, Chapters, and Regions for their involvement in the success of CSI for this year. I am proud to share that Kevin Corkern is to receive his Fellowship at the Philadelphia convention. Please offer Kevin your congratulations on this extremely high and well deserved recognition. He is one of only six individuals who are receiving this honor this year.

I look forward to seeing you at Shreveport or Philadelphia, or better yet, both.

Thanks & later.

Keith

TECHNICAL TOPICS

BY KARL HANSON, CSI, CCS, CCCA

A Green Code That Was Worth the Wait

REPRINT—NEWS RELEASE
DATED March 4, 2010

While it seems like every organization is positioning to demonstrate its “green” credentials, the International Code Council® (ICC®) has finalized the first green construction code for commercial buildings. The *International Green Construction Code* (IGCC) is coordinated with the existing International Codes, making it more easily enforceable, useable and adoptable. The IGCC development process deliberately included diverse experts from government, industry and advocacy organizations to produce a consensus IGCC Public Version 1.0 through a public and participatory series of meetings.

The IGCC goes beyond voluntary systems, industry-driven standards, and regulations that are unrelated to existing codes. Instead, the IGCC responds to the need expressed by jurisdictions who struggle with developing their own green code without the experts that have advised them on developing the rest of their codes.

Now there is no need to wait for the leader in codes and related services to publish comprehensive green building codes because IGCC Public Version 1.0 is available on March 15. The IGCC is the latest in a long list of sustainable design codes and provisions the Code Council has been publishing for years...long before everyone jumped on the “green” bandwagon.

Unique in the world of codes and standards, the same superior code development and approval process was followed for the IGCC as has been used for decades in the development of the International Codes in all areas of construction.

In addition to creating a new regulatory baseline for jurisdictions, the IGCC will allow additional customization at the jurisdictional level, and be compatible with voluntary rating systems (e.g., LEED, Green Globes) The IGCC also offers many unique features and benefits in that it:

- Will offer the most comprehensive and effective code for alternative water sources such as graywater, rainwater and reclaimed water. This is important, not just for regions struggling International Code Council with limited water supplies, but to offset possible water shortages in the future, even in areas where this has never been an issue;
- Encompasses the latest alternative energy technologies such as wind turbines, geothermal heating, solar energy, energy recovery, and management and control systems.
- Is the first and only construction code that establishes code requirements for a minimum level of sustainability in commercial buildings;
- Is based on the same clear, easy-to-use sequence that makes the I-Codes® the most accepted code adoption platform in the U.S. This, combined with the extensive support and level of devotion the Code Council offers its users, is why they’re the leader in codes and related products, and is a key reason for why more and more countries around the world are choosing to adopt ICC Codes over others;
- Offers the flexibility jurisdictions need in order to customize the code based on local factors such as flood areas, greenfield sites, light pollution, and many others;

CONTINUED NEXT PAGE

TECHNICAL TOPICS—CONTINUED FROM PREVIOUS PAGE

BY KARL HANSON, CSI, CCS, CCA

Jay Peters, Executive Director of the ICC's Plumbing, Mechanical and Fuel Gas Group indicates that understanding sustainable design and the codes that support it are not a passing phase, but rather instead, part of an evolution that will result in the integration of green construction practices into standard construction practices. "It will soon become second nature to implement greener plumbing, mechanical and other energy- and resource-saving practices," Peters said.

For the same reasons why ICC codes are adopted in more jurisdictions than any other, building departments and key building and sustainability stakeholders are applauding ICC's development of this unique tool. Visit iccsafe.org/igcc for more information and to download a free copy of the IGCC.

The International Code Council (ICC) publishes building safety, energy efficiency and fire prevention codes that are used in the construction of residential and commercial buildings. Most U.S. cities, counties and states choose the I-Codes based on their outstanding quality. The ICC's Plumbing, Mechanical and Fuel Gas (PMG) Group is devoted exclusively to providing PMG products and support to jurisdictions and construction industry professionals across the country and around the globe, with one or more PMG code adopted in 49 states. The over 200 superior products and related services were developed specifically by and for plumbing and mechanical professionals. Contact the PMG Group for additional information at 1-888-ICC-SAFE, x4PMG, PMGResourceCenter@iccsafe.org, or visit iccsafe.org.

Contact Jay Peters: 1-888-ICC-SAFE (422-7233), ext. 4PMG (4764)

Reprinted from: International Code Council News Release dated March 4, 2010.

[http://www.iccsafe.org/newsroom/News Releases/NR030410-GreenCode.pdf](http://www.iccsafe.org/newsroom/News_Releases/NR030410-GreenCode.pdf)

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New Member Spotlight

By Kay Young, CSI, CDT, Membership Chair



Justin Story

Justin Story—Southwest Solutions Group

Justin Story has been involved with space efficient storage planning and workflow designs since he was in high school in the late 1980's and has served as the area manager for Southwest Solutions Group Little Rock office since 2007. Prior to that Justin worked out of the Oklahoma City office since 2001. Southwest Solutions Group is your local representative for the Spacesaver Corporation and can provide turnkey assistance with AutoCAD drawings and specifications for high density mobile systems. Spacesaver is the largest mobile high-density manufacturer in the World. Justin Graduated with a degree in Industrial Safety from the University of Central Oklahoma in 1996. Justin is very active in his community and church with his wife Kelly, son Khord and daughter Sadie.

Outside of work Justin has a passion for scuba diving and competitive tournament paintball.

Gary Mays—Mays-Maune-McWard, Inc. Architectural Products & Specialty Contracting

Involved in the construction industry since 1980, Gary studied engineering at the University College at Washington University in St. Louis and graduated from the Refrigeration, Heating and Air Conditioning School at Ranken Technical Institute. He is a corporate member of the International Code Council, which promotes the education of current code requirements as they relate to smoke control and life safety. Gary has assisted with the growth and strategic planning of major manufacturers while serving on the Dealer Advisory Boards for Centria, Ruskin, Smoke Guard and MM Systems Companies. Gary has earned his Construction Document Technologist (CDT) certification from the Construction Specifications Institute demonstrating the required experience, knowledge and ability to use written construction documents and advise design professionals who are preparing product specifications. He is an affiliate member of the St. Louis Chapter of American Institute of Architects Assoc. of General Contractors and the Sheet Metal Contractor's National Association. An engineer by education and marketer by nature, Gary has a firm grasp of the challenges and opportunities of operating a manufacturer's representative office and specialty contracting company, and is a strong believer of problem prevention through planning.



Gary Mays

Ray Echols Scholarship Awarded by The Construction Specifications Institute Little Rock Chapter (LRCSI)

A \$750 scholarship awarded to a part-time or full-time student majoring in architecture, engineering, interior design, landscaping, or construction management for one Senior semester for students attending U of A (Fayetteville), UCA, ASU and UALR.

For more details or to download an application, visit www.csilittlerock.org.

Or contact Sally Bowen at sbrppy@sbcglobal.net

or by phone at 501-372-0272.

Application Deadline: April 1, 2010

THE GULF STATES REGION CONFERENCE 2010


Construction Specifications Institute

Hosted by Shreveport CSI
APRIL 16 AND 17, 2010
Shreveport, Louisiana

<u>Member Information</u>	<u>Registration Information</u>	No.	Price	Total
Chapter _____	Conference Attendee (Does not include Friday Night) (Includes CEU's of 3 hours, lunch and Banquet)		\$175.	\$
Name _____	Late Registration (After April 1, 2010)		\$200.	\$
Address _____	Student		\$50.	\$
City, State, Zip _____	Golf Friday morning (Incl. lunch, cart and Green fees)		\$100.	\$
Email _____	Friday Night Function: Crawfish and Comedy (per person, not included in registration)		\$30	\$
Phone Number _____ Fax Number _____	Day Spa: 1 hr pkg. Saturday AM (Men and Women)		\$70	
Nickname for Badge _____	Spouse Awards Banquet		\$50	\$
Spouse Name _____	TOTAL AMOUNT			\$
Special Needs _____				

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For more information Contact: Joey Gilchrist,
Email: joeygilchrist@bradlevbrick.net
Phone: Floyd Sterling: 318-228-0058 work

Hotel registration deadline is March 16, 2010
CSI Gulf States Member Special rate is only \$119. For Reservations. Call: 1-800-HILTON or
online: www.shreveport.hilton.com Group/convention code: "CSI"
Hilton Address: 104 Market Street, Shreveport, Louisiana. Local : 318-698-0900




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CONSTRUCT2010 And The CSI Annual Convention

May 11 – 14, 2010

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Interested in providing an article for our next Newsletter?

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Sally Bowen, CSI, CCS 501-372-0272

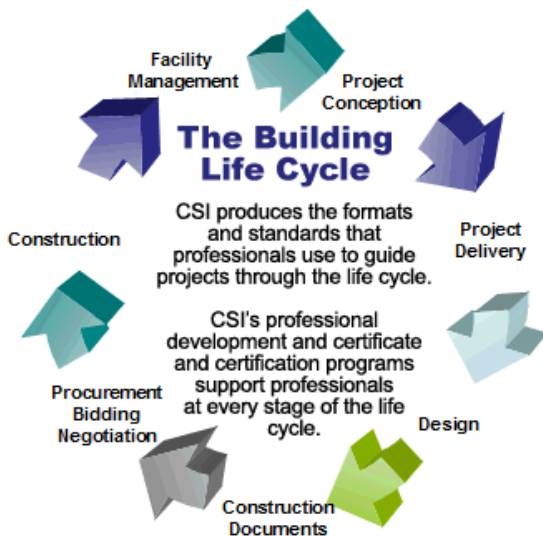


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**CSI CONSTRUCT 2010 AND
THE CSI ANNUAL CONVENTION
MAY 11-14, 2010 PHILADELPHIA, PA**